



Aspen Ridge School, Inc Board of Directors Monthly Meeting and Annual Meeting

Mission Statement

We are travelers on the Aspen Ridge Trailways. It is our mission to think independently, participate in our integrated world, and achieve individual goals in order to gain knowledge and understanding. We will approach challenges with confidence and assist others in our community while learning and growing together on the trail of success.

Date of meeting: October 25, 2023
Time of meeting: 4:30PM
Location of meeting: Conference and Zoom

Meeting Agenda

1. Call to Order 4:34 pm
 - a. Notetaker(s) - Rachel Miller and Charla Salmeron
 - b. Roll Call
 - i. Board of Directors
 1. Randy Drennen - present
 2. Eric Rinard - present
 3. Miguel Zuniga - present
 4. Liz Locricchio - present
 5. Krista Burnell - absent (excused)
 - ii. Ex-Officio Members
 1. Charla Salmeron, Head of School - present
 2. Rachel Miller, Principal - present
 - c. Review and approval of today's meeting agenda and consent items
 - i. Motion to approve today's meeting agenda and consent items made by LL; 2nd ER (Carries 4-0)
 - d. Review and approval of past meeting minutes
 - i. October 4, 2023
 1. Motion to approve past meeting minutes from October 4, 2023, made by ER; 2nd RD (Carries 3-0; LL abstained due to being absent from the meeting.)
 - e. Owl(s) of the Month
 - i. October: Windy McGehan (Preschool) and Andrew Dorsett (music)
 - f. *Public Comments: NA
2. Reports
 - a. Reports from individual Board of Directors (Strategic Goal #3: Operational Governance)
 - i. Miguel Zuniga - Thank you to everyone that helped organize the Fall Festival!
 - ii. Eric Rinard - Charla invited Eric to sit in on the meeting with the company that completed the phase I environmental study and had recommended completing phase

Note: *Persons wishing to address the Board may do so during the public comment portion of the agenda by submitting a written request *prior* to the meeting being called to order. Speakers shall be limited to a maximum of three (3) minutes each.



II, and learned that if contamination is found before we purchase the land it, the oil company is liable, and if contamination is found after we purchase the land we (as the owners) are responsible for the mitigation.

- iii. Randy Drennen - Charla, Bryce and Randy had a call to discuss the land purchasing contract, which was signed on behalf of the Board. The timing of closing has been pushed out 40 days to allow time for the phase II testing to be completed and receive results of the testing prior to close.
- iv. Krista Burnell - Absent
- v. Liz Locricchio - Nothing to report at this time.
- b. Reports from School Leadership
 - i. Head of School
 1. PTO Meeting Update
 - a. Topic: School Safety
 - i. Officer Cara Thoen, Charla, and Rachel presented on ways ARPS approaches safety and how the local SRO's support our school.
 - ii. Low parent participation is resulting in continued brainstorming to determine ways that parents can be involved.
 2. Construction and Project Updates
 - a. Roof-final stages
 - i. Waiting for the trim to be completed.
 - b. Land Acquisition
 - i. ARPS has signed the contract and it will be presented to the Metro District's Board this evening.
 - c. Door replacement-completed
 - i. Doors have been installed and are functioning properly.
 - d. Donor Tree
 - i. Contacted CETC and connected with students that are interested in helping with this project.
 3. 24-25 Academic Calendar (first read)
 4. Digital Board Platform Update
 5. Enrollment- October Count 548
 - a. Up one from 22-23 school year
 - ii. Principal
 1. Current events and school activities
 - a. Boys basketball is in season and is going well.
 - b. We have added wrestling to our options for middle school intramurals.
 - c. 5th grade band is going great; has been a good addition to build our music program.

3. Consent Items
 - a. NA

4. Strategic Goal #1: Financial Stability



- a. Budget-to-actuals for [September](#)
 - i. Trends show that we are little below in revenues due to Mill Levy payments, a decrease in enrollment, and grant funding. Mille Levy payment are due to start this month, so these numbers will flatten out.
 - ii. Enrollment trends were discussed
 - iii. We will be revising the current budget to bring to the board in January, that shows our actual enrollment. Salary and health insurance line items will be adjusted, along with a few other line items, to align with our beginning of the year trends.
 - iv. Motion to accept the September budget-to-actuals made LL; 2nd by ER (Passes 4-0 in favor)
5. Strategic Goal #2: Student Academic Performance
 - a. [Health Curriculum](#)
 - i. The Health Curriculum Committee has been meeting since last Spring, to identify a curriculum that fits the needs of Aspen Ridge, providing opportunities for healthy discussions, while allowing parents to engage as a partner and be a part of this process.
 - ii. AR middle school teachers will pair together for health curriculum discussions.
 - iii. The Health Smart curriculum is comprehensive, relevant, and educational.
 - iv. Prior to each unit, parents will be notified of the topic to be discuss (or not discuss), allowing parents to go as deep into the subject as they see fit, while giving an overarching foundation that covers the health standards of Colorado.
 - v. Motion to approve the adoption of the Health Curriculum as presented made by LL; 2nd ER (Carries 4-0)
6. Strategic Goal #3: Operational Governance - **Tabled until the November 30 meeting.**
 - a. Annual Meeting Requirements
 - i. Board Member Review (3-Year Terms)
 1. Krista Burnell: Term Ends October 2023
 2. Liz Locricchio: Term Ends October 2024
 3. Randy Drennen: Term Ends October 2024
 4. Eric Rinard: Term Ends October 2025
 5. Miguel Zuniga: Term Ends October 2025
 - b. Nomination of Board Members for the October 2023-October 2026 Term
 - c. Board Positions
7. Executive Session C.R.S. 24-6-402 2(e) to determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators. (Action)
 - a. Motion to enter into Executive Session C.R.S. 24-6-402 2(e) to determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators made by ER; 2nd LL (Carries 4-0)
 - b. Motion to exit the Executive Session was made by LL; 2nd by ER (Carries 4-0 in favor) at 6:28pm



8. Board Meeting Adjournment

- a. Motion to adjourn the October board meeting at 6:28 was made by LL; 2nd by ER (Carries 4-0)

Upcoming Dates:

11/29: November/December Board Meeting